

Global Health Collaboration Award Application Package 2025-2026

Background

The DGSOM Global Health Program (GHP), in collaboration with UCLA Health International Services, is committed to pursuing meaningful opportunities to promote equity in sponsored global health collaborations, particularly when involving historically disadvantaged and under-resourced international health care institutions. U.S.-based academic medical centers that participate in global health activities need to better demonstrate how they are shifting institutional norms and operational paradigms that traditionally serve their interests more than those of their partner communities. To help meet this explicit aim, we have redesigned our former Travel Grant program, and have renamed it the Global Health Collaboration Award.

This new program prioritizes bilateral clinical, educational, and training initiatives with international partners, with a specific focus on settings with less access to such resources. Limited, competitive funding will be made available for DGSOM and UCLA Health faculty, residents, and fellows in a joint application with a corresponding clinician at a collaborating international institution or organization.

The joint application should articulate a set of activities centered around improving clinical care delivery in the host community that has the potential for sustained impact through enabling the host collaborator and/or institution to utilize an equal portion of the award as they see fit to advance care capacity at their institution. Activities eligible for funding include, but are not limited to:

1. Participation in clinical specialty training or workshop
2. Participation in a bilateral clinical education initiative
3. Development and implementation of a quality improvement initiative
4. Observerships at UCLA for partner trainee or faculty, to be arranged through UCLA International Services (<https://www.uclahealth.org/international-services/medical-education-training/physicians/physician-observerships>)
5. Limited-scope research*

*The primary funding source for global health research proposals is the Global Health Seed Grant Program. However, limited scope research may be considered for this award. Please note that research programs with existing grant support are not eligible for this award.

To be competitive, proposals must emphasize bilateral collaboration between UCLA and the global partner site. There must be a clear benefit and learning gain at the global site and among trainees and/or faculty at UCLA. In addition, all proposals must be developed in close partnership with the international collaborator and driven by the specific goals of the collaborating partner.

GHP and International Services will award up to 16 grants per year. Submission of an application does not guarantee funding; teams may only receive one grant per academic year. Grants are offered for up to **\$6,000 for 1 year per collaborating team** and are provided on a cost-reimbursement basis. Please note, airfare counts towards the total budget. Reimbursement requests and paperwork should be emailed to Vijeta Vaswani, GHP Program Coordinator, at VVaswani@mednet.ucla.edu.

Applications from a UCLA health faculty member or a UCLA trainee (resident or fellow) will be considered.

Qualification Criteria for UCLA applicants

Faculty:

1. Must be a current DGSOM or UCLA Health faculty member.

Resident/Fellow:

1. Must be a current DGSOM or UCLA Health resident or fellow.

Application requirements

Please note the application requirements, and send all relevant documentation via email to two email addresses: GHP Program Coordinator, Vijeta Vaswani at VVaswani@mednet.ucla.edu; and copy Dr. Fola May, GHP Director of Grants at FMay@mednet.ucla.edu.

The application deadlines are:

- **Cycle 1:** Application deadline June 5, 2025, for collaborative activities between July 1, 2025, and October 31, 2025
- **Cycle 2:** October 1, 2024, for collaborative activities between November 1, 2025, and February 15, 2026
- **Cycle 3:** February 1, 2026, for collaborative activities between March 1, 2026 and May 15, 2026

The application and budget template are included below. The following are required as part of a complete application:

- (1) Completed application form (page 3)
- (2) Proposed budget (page 4)
- (3) Curricula Vitae for UCLA applicant and primary host
- (4) Written letter of support, on official UCLA letterhead
 - **Faculty:** A brief written letter of support should come from your Department or Division stating that the experience is endorsed by Department/Division/leadership. The appropriate individual (Department Chair or Division Chief) should sign all letters.
 - **Residents/Fellows:** A brief written letter of support should come from your Program Director stating you are in good standing and that the experience is endorsed by program leadership. All letters should be signed by the residency or fellowship Program Director or Associate Program Director.
- (5) Written letter of support from host individual's institution/organization, on official letterhead
- (6) Confirmation of pre-award involvement:
 - Applicants must confirm that they have already contacted their department's grant team or pre-award office prior to submitting this application.

Global Health Program: Application 2025/2026

Please complete the following application and send all relevant documentation via email to two email addresses: GHP Program Coordinator, Vijeta Vaswani at VVaswani@mednet.ucla.edu and copying Dr. Fola May, GHP Director of Grants at FMay@mednet.ucla.edu.

Background information

Full name:

Last

First

Email:

**University ID
number (UID):**

Department/Division:

UCLA Title:

UCLA Mentor or Supervisor Information

**Name of UCLA mentor or supervisor
(for residents/fellows only):**

**Title of UCLA mentor or supervisor
(for residents/fellows only):**

**UCLA mentor or supervisor email
(for residents/fellows only):**

Clinician at Host Site

**Name of clinician at host site
(for faculty/residents/fellows):**

**Title of clinician at host site
(for faculty/residents/fellows):**

**Host site clinician email
(for faculty/residents/fellows):**

Host Site Information

**Host site/institution/organization
involved in this activity:**

Type of proposed activity
 (ex: clinical specialty training or clinical elective exchange, bilateral medical education initiative, development, and evaluation of a quality improvement initiative, observerships at UCLA for partner trainee, research project, other-please describe): _____

Travel Information *(please review application deadlines prior to submission)*

Location of activity (city and country): _____

Anticipated departure date: _____ **Anticipated return date:** _____

Written narrative (max 750 words)
Please provide your narrative on page 7 of this application.

In your narrative, please be sure to include:

1. Background information about the partnership
2. Goals of the bilateral collaboration
 - Please pay special attention to and specify the benefits that will accrue to the named collaborator from the host institution.
 - Please detail how you intend to ensure that at least half of the award supports the host collaborator to advance clinical health care delivery in their setting.
3. Specific activities that will be undertaken
4. Details of how your project can be sustainable at the end of the funding period.

Your narrative must clearly explain how your proposal is bilateral in nature. In the spirit of promoting resource equity between UCLA and the host site, we will support applications that clearly prioritize the needs of hosts/partners/collaborators.

When feasible, we encourage applicants to consider utilizing a portion of the award to fund an opportunity for the host collaborator to visit UCLA (e.g. participating in our **observership** program, which is managed by International Services (<https://www.uclahealth.org/international-services/medical-education-training/physicians/physician-observerships>)).

Ideally, such a visit would be hosted by the UCLA applicant and her/his/their Division/Department and would need to be completed by May 15th of the award year. If an observership is not feasible, a clear delineation of how the host collaborator will access UCLA’s educational, training, and/or clinical resources to better improve her/his/their capacity to deliver clinical care at the host institution is strongly encouraged.

Evaluation Requirement Post-Award

Formal documentation of the impact of the award is an essential component of this award. Named grantees (UCLA and host collaborators) will be required to complete a post-project evaluation. Applicants must sign below to attest that if awarded a Global Health Collaboration Award, you agree to complete the required evaluation that will be provided upon completion of the funded collaboration.

Pre-Award Confirmation

Please confirm that you have already contacted your department’s grant team or pre-award office prior to submitting this application. Applications submitted without this confirmation will not be reviewed.

Yes, I have contacted my department’s grant team or pre-award office regarding this application.

- **Name of grant team/pre-award contact:** _____
- **Email:** _____
- **Date of confirmation:** _____

Attestation

Please sign and date, confirming the following: I attest that my vacation time will not be used (although vacation days can be added to my trip to facilitate travel).

Applicant signature: _____ **Date:** _____

Budget template 2025-2026

Please complete estimates as part of your complete application. Applications will not be reviewed if they do not specify how at least half of the requested award amount is being utilized by the host collaborator/institution.

Description	Estimate in \$
Pre-departure costs (e.g., visa, vaccines, supplies)	
Roundtrip flight	
Ground transportation (e.g., to/from airport, to/from site)	
Housing total (estimate cost/night times number of nights)	
Meals and incidentals total (estimate cost/day times number of days)	
Other	
Funds utilized by host institution	
Roundtrip flight	
Housing	
Equipment and supplies	
Administrative support	
Facility usage fees	
Other expenses	
SUM (Not to exceed a maximum budget of \$6,000):	

Written narrative (max 750 words)